



**Position:** Temporary Summer Camp Educator (six positions available)

**Hours:** 32 - 35 max hours per week during summer camp weeks + 1 week training

**Date Range Applicable:** June 3 - August 23, 2024

Start date flexible | No work/camp: July 3-7

**Compensation:** \$18 per hour

**Supervisor(s):** Education Coordinator

**Description of Duties:** The Summer Camp Educators contribute to the well-being of our community by providing safe, supportive, affordable, educational experiences for families to enjoy by implementing engaging STEM activities. Summer Camp Educators lead summer camp education for children in Grades 1 through 6.

**PRIMARY DUTIES:**

- Review pre-developed curriculum prior to the start of camp
- Teach pre-developed curriculum, including hands-on lessons and activities, throughout ten weeks of summer camp
- Contribute own activities as directed by Education team members
- Direct and facilitate camp set-up and breakdown for each curriculum
- Lead camp introduction and closing activities
- Be present for 10 weeks of camp, June 10 - August 23rd
- Be present for 1 week of camp training, June 3 - 7, times to be determined
- Help reinforce classroom (camp) expectations
- Directly assist children with lessons & projects
- Effectively manage logistical changes & challenges
- Maintain curriculum materials and supplies
  - Keep materials organized, clean, and in good working order
  - Communicate any supply concerns to the supervisor
- Other duties as assigned

**REQUIRED QUALIFICATIONS**

- High school diploma or GED Equivalent
- Cleared background check
- Current First Aid & CPR Certifications (MSC can provide)
- Experience working with children
- Demonstrated experience in working with pre-developed curriculum & activities
- Interest and experience in STEM educational programs or activities



- Enjoyment of working with children of all ages
- Enjoyment of education and cooperative learning
- Demonstrated organizational, time management, emotional intelligence, problem solving, and teamwork skills
- Strong communication skills including public speaking, customer service and public relations, and the desire to cultivate relationships and interactions with members
- Flexibility in schedule & dedication to summer program
- Understanding of the importance of diversity and inclusion and their benefits to MSC culture
- Willingness to collaborate with and support co-workers in variety of non-job-specific tasks
- Ability to lift up to 50lbs. and do various manual tasks

#### **PREFERED QUALIFICATIONS**

- Experience with summer or day camps
- Classroom or classroom-equivalent experience with elementary aged children
- Experience utilizing activities to actively engage with children
- Demonstrated capability in planning, organizing, and executing activities

#### **SCIENCE CENTER ENVIRONMENT:**

The Science Center facility is ADA compliant. Position requires sitting and/or standing for long periods of time, occasional extended hours, and computer work. We prefer individuals with a passion for learning and play. An interest in science and technology education is a bonus. The Montana Science Center is an equal opportunity employer committed to diversity in our workforce and inclusivity in our workplace.

**Evaluation:** End of summer evaluation will be performed.

**To Apply:** Send resume and three references to Education Coordinator Maria Guillen at [maria.gu@montanasciencecenter.org](mailto:maria.gu@montanasciencecenter.org). Applications accepted until position filled.